

APPLICANT HISTORY

LIST YOUR EMPLOYMENT FOR THE PAST SEVEN YEARS, STARTING WITH YOUR CURRENT OR MOST RECENT EMPLOYER. PLEASE USE ADDITIONAL SHEETS IF NECESSARY.

CURRENT OR MOST RECENT EMPLOYER

FROM DATE

MONTH	

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YEAR	

TO DATE

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SALARY \$

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 Annually Hourly

Employer's Name _____
Employer's Address _____ Work Hours _____
Employer's City _____ State _____ Zip Code _____
Job Title _____ Name Under Which Employed _____
Job Duties and Responsibilities _____
Supervisor's Name _____ Supervisor's Title _____ Supervisor's Phone No. _____
Reason For Leaving _____

DATES OF EMPLOYMENT

FROM DATE

MONTH	

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YEAR	

TO DATE

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SALARY \$

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DATES OF EMPLOYMENT

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DATES OF EMPLOYMENT

FROM DATE

MONTH	

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YEAR	

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 Annually Hourly

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ALL SECTIONS MUST BE COMPLETED TO BE CONSIDERED FOR EMPLOYMENT

LICENSE INFORMATION

DRIVER'S LICENSE NO. STATE CLASS ENDORSEMENTS

License Restrictions Yes No

If Yes, list restrictions here _____

Ever been Suspended/Revoked? Yes No If yes, when? From: MONTH YEAR - To: MONTH YEAR

Reason: _____

Do you have any Driving Offenses and/or Convictions? Yes No

If YES, list below ALL pending violations and ALL convictions for traffic violations (except parking) in the last (3) years. All applicants will be thoroughly investigated. Therefore, any omission or willful mis-statement will be cause for disqualification for employment.

	DATE OF VIOLATION	OFFENSE	DATE OF CONVICTION	DISPOSITION AND FINE	NAME OF COURT AND LOCATION	STATUS OF ANY PENDING MATTER
1						
2						
3						

CRIMINAL RECORD INFORMATION

Do you have any criminal court action pending against you OR have you ever been convicted (found guilty) of any crime or offense (misdemeanor and/or felony) in any state or elsewhere? Yes No If YES give details below.

	DATE OF OFFENSE	OFFENSE	NAME OF COURT AND LOCATION	DISPOSITION / STATUS
1				
2				
3				

In your own words explain each crime or offense. If additional space is needed use another sheet of paper.

1	
2	
3	

APPLICANT'S AFFIDAVIT & AUTHORIZATION

I hereby certify that the foregoing statements are true, complete and correct to the best of my knowledge and belief and are made in good faith. I understand that if I provide any misleading or incorrect information during the employment process it may render this application void and result in my immediate termination if the misleading or incorrect nature of the information is discovered if and after I am employed. I hereby authorize my former employers to release any information they may have concerning my employment with them and hereby release NJ TRANSIT (hereinafter the "Company") and all previous employers listed above from all liability whatsoever that may ensue from proving or securing this information. I further authorize representatives of the Company to take all reasonable actions to verify any and all information contained herein and to obtain and review any and all criminal history and disciplinary records of any sort that may exist concerning me. If the Company employs me, I agree to conform to the rules and regulations of the Company. I understand that if I am employed in a position not covered by a labor agreement, my employment will be "at will", and that my employment can be terminated at any time, with or without cause and with or without advance notice, by either the Company or myself. Moreover, as a non-agreement employee, I understand that no manager or representative of the Company, other than the Executive Director of NJ TRANSIT, or the Executive Director's designee, has any authority to make an offer of employment, and/or to make any agreement with me contrary to or different than the terms contained in this affidavit and authorization. I understand that if I am employed in a position covered by a labor agreement and successfully complete the probationary period prescribed by such agreement, NJ TRANSIT may terminate my employment in accordance with the provisions of the applicable labor agreement. It is the Company's policy to hire and promote without regard to race, color, creed, sex, age, national origin, religion, veteran status, handicap and sexual orientation or any other status protected by law. I agree that I will support such a policy if the Company employs me. I understand that all employment offers are contingent upon successful completion of the pre-employment process that includes a comprehensive background check, and an employment physical that may include a test to determine the presence of drugs and/or alcohol in my body.

DATE / /

MONTH DAY YEAR